



## Province of Yorkshire, West Riding

18/20 Castle Grove Drive, Leeds LS6 4BR

Telephone:-0113 278 2451

e-mail:- [provincialalmoner@wrprovince.com](mailto:provincialalmoner@wrprovince.com)

Provincial Grand Almoner- W. Brother Bob Greening-Jackson

23<sup>rd</sup> February 2021

Dear Sir and Brother,

This has been a testing year for the Almoners and their network of assistants, and I thank you all for the way in which you have risen to the challenge of providing support for those in need.

To continue the improvement in our services it has been agreed that we should develop Safeguarding Policies and Procedures.

Safeguarding is the process by which those who are considered at risk or vulnerable can be protected by reference to the relevant authorities in the wider community.

To assist with the development of appropriate and practicable Policies and Procedures we are providing this opportunity for those who may have Safeguarding knowledge and experience to apply and help shape our care structure.

The vital roles will range from developing the policies and procedures through to acting as a volunteer Designated Safeguarding Officer (DSO). The DSO would be expected to act as a central reference point in the Province for those who wish to obtain immediate assistance for brethren and their families who they consider to be in distress.

If you would like to know more, please contact me at [provincialalmoner@wrprovince.com](mailto:provincialalmoner@wrprovince.com) providing a contact phone number and convenient times for me to contact you.

To apply, please submit a short cv outlining your relevant experience and any professional qualifications to the email address above by Monday 15<sup>th</sup> March 2021.

Yours Sincerely and fraternally,

A handwritten signature in blue ink that reads "Robert Greening-Jackson". The signature is written in a cursive style with a large, sweeping flourish at the end.

**W Bro Bob Greening-Jackson**  
**Provincial Grand Almoner**